



NANDHA ARTS AND SCIENCE COLLEGE (AUTONOMOUS), ERODE-52.

(Affiliated to Bharathiar University, Coimbatore & Re-Accredited by NAAC with 'B+' Grade)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

END SEMESTER EXAMINATIONS - NOV/DEC APR/MAY 20__

APPLICATION FORM FOR PHOTOCOPY OF ANSWER SCRIPT / REVALUATION

(READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING THE APPLICATION FORM. SUBMIT THE FILLED APPLICATION FORM WITHIN 5 DAYS FROM THE DATE OF PUBLICATION OF RESULTS)

DATE:

1. Name of the Candidate :
2. Register Number :
3. Name of the Programme & Branch :
4. Semester Number :
5. Purpose of Application :
(Tick the relevant)
 - Photocopy of valued Answer Script
 - Revaluation after obtaining the copy of valued Answer Script
 - Revaluation without applying for the copy of valued Answer Script

S.NO	COURSE CODE	TITLE OF THE COURSE	INT. MARKS	EXT. MARKS	TOTAL	RESULT
1						
2						
3						
4						
5						

(Result copy must be enclosed alongwith this application)

6. Total Amount Paid : Rs.
7. Transaction Details : DD/UPI ID:
Date:

Signature of the Candidate

8. Remarks of the HOD :

CLASS INCHARGE

HOD

PRINCIPAL

COE

INSTRUCTIONS TO APPLY FOR PHOTOCOPY OF VALUED ANSWER SCRIPT/REVALUATION

1. The application forms are available to apply for the photocopy of valued answer script/revaluation can be downloaded from our college website.
2. Last date for submitting the Application and Fees payment **within 5 days** from date of publication of results. After the stipulated time, the application will not be entertained for the further process.
Note: Apply for revaluation after obtaining the photocopy of the valued answer scripts **within 3days**. (Not Applicable for Direct Valuation)

3. Fee Structure: Refer the details given below

PARTICULARS	FEES PER COURSE (Rs.)	
	UG	PG
Revaluation	400	600
Photocopy of valued Answer Script	500	500

4. The fee must be paid either in the form of Bank Demand Draft drawn in favour of **The PRINCIPAL, NANDHA ARTS AND SCIENCE COLLEGE** payable at **THOTTANI** Branch or Online payment. After payment of fees through online, copy of the same may be submitted along with the application form to the Office of the Controller of Examination.
ACCOUNT NAME: THE PRINCIPAL NANDHA ARTS AND SCIENCE COLLEGE
ACCOUNT NO: 7852553477
IFSC CODE: IDIB000T137
BRANCH: THOTTANI
5. The name and register number of the candidate should be written on the top left-hand corner at the reverse of the Demand Draft. Do not enclose Original Mark Statement. Enclose only the copy of the results downloaded from our college website with the application.
6. The filled-in application form must be submitted to the Office Controller of Examinations through proper channel.
7. Even if the revaluation is sought for any theory paper, the candidate is advised to register the same paper for the subsequent examination within the stipulated time without waiting for the results of revaluation.
8. Copy of the valued answer scripts and revaluation results will be sent to the Head of the concerned department, if the candidate is undergoing the course and candidate had completed the course.
9. Incomplete/defective application forms will be rejected and the fee once paid will not be refunded/adjusted.
10. Enclose only the copy of the results downloaded from our college website with the application.