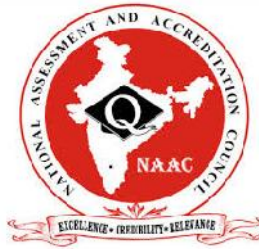


ANNUAL QUALITY ASSURANCE REPORT (AQAR)

(For the Period 1stJuly 2016 to 30thJune 2017)



Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore-560 072, India

By

NANDHA ARTS AND SCIENCE COLLEGE

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THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

PART – A

AQAR for the year

2016-17

1. Details of the Institution

1.1 Name of the Institution

NANDHA ARTS AND SCIENCE COLLEGE

1.2 Address Line 1

KOORAPALAYAM PIRIVU

Address Line 2

PICHANDAMPALAYAM POST

City/Town

ERODE

State

TAMIL NADU

Pin Code

638 052

Institution e-mail address

nandhaarts@gmail.com

Contact Nos.

04294-222788

Name of the Head of the Institution:

Dr. R. KUPPUSAMY, PRINCIPAL

Tel. No. with STD Code:

04294-222788

Mobile:

09095710555

ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2016-17

Name of the IQAC Co-ordinator:

Dr. R. KUPPUSAMY

Mobile:

09095710555

IQAC e-mail address:

iqacnandha@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TNCOGN15218

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/01/A&A/034 dated 5-5-2014

1.5 Website address:

www.nandhaarts.org

Web-link of the AQAR:

[http:// www.nandhaarts.org/AQAR 2016-17.doc](http://www.nandhaarts.org/AQAR 2016-17.doc)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.61	2014	4 th May 2019

1.7 Date of Establishment of IQAC:DD/MM/YYYY

25/07/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

AQAR 2015-16 submitted to NAAC on 09.11.2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Ed)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

**Bharathiar University,
Coimbatore, Tamil Nadu**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

UGC-Innovative PG programmes

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	01+02
2.3 No. of students	11
2.4 No. of Management representatives	03
2.5 No. of Alumni	05
2.6 No. of any other stakeholder and Community representatives	05
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	44
2.10 No. of IQAC meetings held	8

2.11 No. of meetings with various stakeholders:

Students	Faculty	Non-Teaching	Alumni	Others
2	13	3	3	6

2.12 Has IQAC received any funding from UGC during the year? **No**

If yes, mention the amount

NIL

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

Teaching methodology, Basic Counseling, Skills and Mentoring for Newly-recruited Faculty

2.14 Significant Activities and contributions made by IQAC

1. Students Satisfaction Committee conducting meeting to students (5 from each class), in order to identify their concern and also paved way for rectification.
2. Sixth hour had been introduced to inculcate the employability skills.
3. The College offers various value added course for the up gradation of student community
4. Persuades the heads of departments to ensure that ICT gadgets are liberally used and student-centric teaching-learning process is followed.
5. Faculty development programme for all existing faculty members to improve their self efficiency.
6. Orientation programs for newly recruited faculty members in their respective fields.
7. To conduct IQAC development programmes periodically and impressively. Efficient functioning of internal academic audit committee. And also initiated to do doctorate in their respective disciplines.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

PLAN OF ACTION	ACHIEVEMENTS
Sixth Hour	Number of students placement is significantly increased

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

PART – B
CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	4	1	5	-
M.Phil	6	1	7	-
PG	4	1	5	1
UG	11	1	12	2
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	4	1	5	-
Others	3	1	4	1
Total	32	06	38	04

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS / Core / Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12 (UG) & 5 (PG)
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As University itself revises / updates syllabi, college has no scope to Update it.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

In the year **2016-2017** the college introduces UG & PG new course

- **B.Sc., Physics**
- **M.A., English**

CRITERION – II

2. TEACHING, LEARNING AND EVALUATION

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
102	91	11	-	-

2.2. No. of permanent faculty with Ph.D.

16

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
34	9	1	-	-	-	-	-	35	9

2.4. No. of Guest and Visiting faculty and Temporary faculty

-	-	-
---	---	---

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	55	27	13
Presented papers	51	44	03
Resource Persons	NIL	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> ❖ Introduced 6th hour from the academic year 2015-16. 6th hour is used for carrier guidance programme. In this context, we take TNPSC and Bank coaching classes. ❖ Power point presentations ❖ Intradepartmental meet regarding quiz competition
--

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08	-	-
----	---	---

2.10 Average percentage of attendance of students

80-94.5 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Pass %
B.Sc CS	368	64
B.C.A	345	62.83
B.Sc Physics	60	73.3
B.Sc CDF	150	84.0
BBA	166	61.5
B.A English	326	79.0
B.Com	195	63%
B.Com CS	165	43.0
B.Com CA	362	53.16
B.Sc Mathematics	112	91.90
B.Sc Mathematics (CA)	129	71.5
B.Sc Biotechnology	155	90
M.Sc Physics	27	88.80
M.Com CA	107	83.37
M.Sc Mathematics	72	69.15
M.Sc Biotechnology	37	91.5
M.A English	14	61.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ IQAC Monitor the Teaching & Learning processes through Academic monitoring committee
- ❖ Academic monitoring committee verify the reports whether the syllabus was completed on the basis of Internal assessment.
- ❖ At the end of every semester the verification process gone through Head of each department whether the syllabus was completed entirely.
- ❖ At the end of every academic year the drop out list was taken into cautious.
- ❖ Analysis the gradual process of remedial coaching after the University results.
- ❖ After every semester result, nil-arrears' details was taken into account.
- ❖ Based on previous batch feedback, difficult subjects were identified and utmost care was given for the particular subjects. Difficult subjects were identified through evaluation of expected results.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	13
Faculty exchange programme	03
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	01
IQAC	74

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	2	2	-
Technical Staff	10	-	-	-

CRITERION – III

3. RESEARCH, CONSULTANCY AND EXTENSION

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college has R & D Cell to monitor and address the issues of research.

The role of the research committee includes:

- ❖ Initiate staff to apply for the Major and Minor Research projects. Identify potential areas of research
- ❖ Staff members were encouraged to present papers or participate in various National & International Conferences/Seminars/Workshops
- ❖ Guiding to Complete and submit project reports for funding.
- ❖ College Management encourages the staff members to take part in various seminars, conferences and workshops through supporting partial registration fee.
- ❖ The Institution provides all infrastructure facilities to undertake research work by fostering healthy Academic climate.
- ❖ Incentives for paper publication and paper presentation.
- ❖ To introduce separate computer lab with research oriented softwares.

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs.				

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Amount in Rs	NIL	NIL	NIL	NIL

3.4. Details on research publications

	International	National	Others
Peer Review Journals	28	1	-
Non-Peer Review Journals	-	-	-
e-Journals	12	-	-
Conference proceedings	9	12	-

3.5 Details on Impact factor of publications:

Range Average h-index No. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	2	-	-	-
Sponsoring agencies	-	1	-	-	-

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations

International National Any other

3.14. No. of linkages created during this year

15. Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

S.No.	Name of the Faculty with the Department	Funding Agency	Amount
1	NIL	NIL	NIL

3.16. No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
8	-	--	-	1	-	7

3.18. No. of faculty from the Institution who are Ph.D. Guides/ M.Phil and students registered under them

Particulars	Guides	Scholars
M.Phil	41	12
Ph. D	4	15

3.19. No. of Ph.D/M.Phil awarded by faculty from the Institution

Particulars	Awarded
M.Phil	09
Ph. D	02

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21. No. of students Participated in NSS events:

University level	5	State level	-
National level	-	International level	-

3.22. No. of students participated in NCC events:

University level	-	State level	-
National level	-	International level	-

3.23. No. of Awards won in NSS:

University level	02	State level	-
National level	-	International level	-

3.24. No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25. No. of Extension activities organized

University forum	-	College forum	-
NCC	-	NSS	-
		Any other	4

❖ Village Adoption	-	5
❖ WDC	-	4
❖ RRC	-	2
❖ YRC	-	2
❖ Eco Club	-	4
❖ Consumer Club	-	2
❖ Entrepreneur Cell	-	3

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- ❖ Contribution towards tree plantation within campus and in adopted village
- ❖ Dengue awareness rally on **07.03.2017**
- ❖ Campus Cleaning work
- ❖ Implementing plastic free campus programme

- ❖ Providing Accidental Insurance to all the students Collaborating with– Clean India Association
- ❖ The students of Nandha Arts and Science college white wash the library in nearby villages

CRITERION – IV

4. INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.99 acres	-	Self	10.99 acres
Class rooms	64	-	Self	64
Laboratories	14	-	Self	14
Seminar Halls	02	-	Self	02
No. of important equipments purchased (1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Internal Quality Assurance Cell:

All official documents such as those for NAAC, UGC are prepared and uploaded/downloaded through inter/intranet facilities.

Library:

- ❖ Journals and magazines are kept in open racks.
- ❖ The librarian and assistant ensure the use and security of resources in the library.
- ❖ For better utilization of library resources, one working hour for each class has been allotted in a week.

Department Internet lab:

Every department has been provided with computers system, Printer and internet connection. It is useful for efficient up gradation of faculty & also for the benefits of students.

4.3. Library Services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16097	41,94,745	1037	361056	17134	45,55,801
Reference Books	302	249238	40	21480	342	2,70,218
CD & Video	527	-	17	-	544	-
Others (specify)	1. Placement opportunities displayed and the files are maintained. (Last five years) 2. Maintenance of department wise magazines and journals. (Last five years) 3. Department wise University question papers were binded and maintained					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	295	5	20 Mbps	-	1	1	13	0
Added	-	-	-	-	-	-	-	-
Total	295	5	20 Mbps	-	1	1	13	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- | |
|--|
| <ol style="list-style-type: none"> 1. College & Hostel Campus with Internet WiFi access facilities for students and staff. 2. Intranet facilities for Staff & Students to post attendance 3. The faculty members visit various reputed companies for industrial training and knowledge building. 4. Students are encouraged to make use of computers for power point presentations of their seminars and projects 5. The College offers various value added course for the upgradation of student community |
|--|

4.6 Amount spent on maintenance in Rupees

i) ICT	----
ii) Campus Infrastructure and facilities	15, 80,150
iii) Equipments	12, 12,363
iv) Others	22,021
Total	28, 14,534

CRITERION-V

5. STUDENT SUPPORT AND PROGRESSION

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

By organizing seminars and workshops, IQAC mould and inspire learners mind

- ❖ Student development programme
- ❖ Placement- career guidance
- ❖ Soft skill development
- ❖ Remedial classes
- ❖ Guest lectures
- ❖ To a heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture.
- ❖ Enhancement and integration among the various activities of the institution and institutionalize good practices.
- ❖ Provides a sound basis for decision making to improve institutional functioning.
- ❖ Acts as a change agent in the institution.
- ❖ Modifies the better internal communication
- ❖ Providing necessary support system for student related issues
- ❖ Addressing various requirements of residential students.

5.2 Efforts made by the institution for tracking the progression

- ❖ Alumni association has been conducted Alumni day at least ones in an academic year.
- ❖ The Placement Cell conducts training programmes for students and arranges job fair in collaboration with employers.
- ❖ College has introduced Tutors system, which provides necessary Counselling & guidance to Students especially during stress and crisis situation.
- ❖ Certificate courses help students to get better employment opportunities.
- ❖ Every department maintains a register for recording the progress of students.
- ❖ WDC Cell inculcates the role of women in the society & social awareness about the problems of women and in particular regarding gender discrimination.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others/M.Phil
2951	124	12	15

(b) No. of students outside the state

23

(c) No. of international students

6

Men

No.	%
1654	53.33

Women

No.	%
1448	46.66

This Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
62	305	10	2472	3	2849	74	187	14	2823	4	3102

Dropout %: 3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching classes for competitive examinations (**BANK EXAM / TANCET & TNPSC**) were arranged by placement department.

No. of students beneficiaries

465

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="25"/>

5.6 Details of student counselling and career guidance

BANK EXAM / TANCET / NET / SLET / TNPSC/ IAS/ IPS

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	1229	103	29

5.8 Details of gender sensitization programmes

Then and there gender sensitization programmes were conducted

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="53"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
No. of students participated in cultural events					
State/ University level	<input type="text" value="372"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports:

State/ University level	<input type="text" value="46"/>	National level	<input type="text" value=""/>	International level	<input type="text" value=""/>
Cultural: State/ University level	<input type="text" value="79"/>	National level	<input type="text" value=""/>	International level	<input type="text" value=""/>

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from Institution	578	25,62,000.00
Financial support from government (SS/ST/SCA)	157	6,46,510.00
Financial support from other sources	13	81,420.00
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NIL**

CRITERION – VI

6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 State the Vision and Mission of the institution

Vision

- ❖ To expand the frontiers of Knowledge to serve the society.
- ❖ To enrich education of rural students, build confidence and enhance opportunities to succeed.

Mission

- ❖ To be a world class institution committed to develop individuals to meet global challenges.
- ❖ Provide value based education and mould the younger generation.

6.2 Does the Institution has a management Information System

- ❖ The College ensures a system of participative management whereby information flow and decision-making processes are systematised and channelled through all key constituents of the College. The suggestions given by the Governing Body, the Management Committee and the Finance Committee are implemented by the various administrative office, under the leadership and guidance of the Principal.
- ❖ The Heads of departments ensure the smooth functioning of the activities of the department in collaboration with other members of the department. Regular meetings of the Staff members were held to discuss and decide on matters relating to academic and administration. For the effective functioning of the College, interactions with stakeholders comprising of faculty, parents, alumnae and the students are regularly organised. Feedbacks received from faculty, students, alumnae and other stakeholders are considered for continuous review and revision which are relevant to the changing needs of higher education.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ Curriculum is planned by the Bharathiar University. The college implements it in strict accordance with the existing rules and norms.
- ❖ The institution focuses on multi skill development of students in order to ensure employability.

6.3.2 Teaching and Learning

Appropriate technology is used and regularly upgraded for promoting innovative teaching methodologies. A vigilant review of testing and evaluation patterns ensures creativity, originality and analytical thinking. Faculty members are motivated to design contemporary, skill-based and value-added courses. Training sessions for the faculty are conducted to enhance their teaching skills.

6.3.3 Examination and Evaluation

- ❖ Hall tickets are issued with the following additional features: 1. Course codes 2. Date 3. Time of Examination 4. Room allotted. These details give the students ease of access to the respective examination hall on the specified dates.
- ❖ Duplicate hall tickets will be issued to the students of forgotten/missed ones

6.3.4 Research and Development

- ❖ Teachers are encouraged to publish in national and international journals.
- ❖ Classes are engaged with the help of smart class room & automation software implemented to augment academic audit.
- ❖ Teachers are encouraged to pursue research degrees.
- ❖ Teachers also encourage students to write short articles for magazine.
- ❖ Currently the College facilitates the core research departments - Tamil, Management Studies, Biotechnology, Commerce, Mathematics and Computer Science aims to integrate a research ambience within our academic research as our best practice at every level of our academic programmes.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Barcode Scanners which are ideal for scanning barcodes in the library books was procured for the library. Identity card scanner which records the In and Out timing of the library users was procured for the library. In order to track the over time missing books, replacements, withdrawals, Inventory of the library books must be done at the end of every year.

With growing shortage of power supply, power shutdown and supply mismatches, it is safe to protect the servers and computers by connecting them to a UPS.

ICT: The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities. Additionally, every department has been provided with a portable/mounted LCD projector.

6.3.6 Human Resource Management

At the end of each academic year, the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. The management makes appointments through prescribed procedures.

Orientation and training programmes are periodically organized for new recruits. In order to enhance capacities of staff, need-based training/workshops are organized for faculty, administrative, and supportive staff.

Recreation programmes are also organized for teaching, non-teaching and supportive staff.

6.3.7 Faculty and Staff recruitment

Advertisements inviting applications from qualified candidates are published in leading newspapers. Applicants who meet the eligibility criteria stipulated by the UGC and the Bharathiar University are called for an interview -cum- trial teaching session. The selection panel consists of the Principal, Secretary, members of the Management, Head of the concerned department, a senior member of the faculty and an external subject expert. Candidates deemed suitable to meet the institutions requirements are appointed on probation for one year. They are given a permanent position by the Management after assessment of their performance.

6.3.8 Industry Interaction/Collaboration

- ❖ Departments are encouraged to venture into industry instruction and collaboration.
- ❖ MoU

6.3.9 Admission of Students

The College website, prospectus and handbook contain information about the institution and the programmes offered. The prospectus that highlights the details of various programmes of the College is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.

All information relating to admission processes is made known to the public by way of a Help Desk that is set up during admissions. Student volunteers assist in guiding the candidates and their parents during the admission process.

Students who have secured more than 75% marks can have a fee concession.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ❖ Loan facilities ❖ New welfare scheme introduced. ❖ Maternity Leave ❖ Group Medical Insurance ❖ Fees concession for children in school.
Non teaching	<ul style="list-style-type: none"> ❖ Loan facilities ❖ New welfare scheme introduced ❖ Maternity Leave ❖ Group Medical Insurance ❖ Fees concession for staff children of Non teaching staff in school.
Students	<ul style="list-style-type: none"> ❖ Student from poorer section can pay their fee in many installments. ❖ Free seats are provided for poor students & economically backward students ❖ Access to first aid and emergency medical care. ❖ Accidental Insurance for students. ❖ Help is rendered for needy students through Siruthuli.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	-	Yes	-
Administrative	Yes	-	Yes	-

6.8 Does the University College declare results within 30 days?

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-----NA-----

6.11 Activities and support from the Alumni Association

Yes

- ❖ Alumni meet is organised every year.
- ❖ Alumni are invited as resource persons for alumni lectures
- ❖ Alumni give valuable inputs for curriculum revision and Updation, implemented through certificate & Value Added Courses.
- ❖ Alumni guides in various internship opportunities for students.
- ❖ Alumni help in securing placements in reputed organisations.

6.12 Activities and support from the Parent – Teacher Association

The College does not have an established Parent – Teacher Association. However there are activities organized by the college wherein parents are encouraged to attend. In the beginning of the academic year it is mandatory for parents of first year students to attend the Orientation on academic programmes and student support services. Departments organize a one on one dialogue with parents whose children need further support and counselling services to enhance performance.

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College, on a regular basis, makes a thorough environmental assessment of the campus and implements healthy ecological practices in water & energy conservation and waste management.

Some of the initiatives are as follows:

The existing RO plants to supply potable water for the entire college. College has a rain water harvesting system, Herbal garden, Segregation of waste.

CRITERION – VII

7. INNOVATIONS AND BEST PRACTICES

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Extra hour allotment in addition to regular classes for competitive exam like TNPSC, Bank Exam, TANCET, UPSC, Placement etc.,
2. Mentor System had been introduced.
3. Certificate course were introduced.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Discussion on Competitive exam syllabus with materials by staff members.
2. Student data's are collected by the consent mentor to give Counselling based on their performance.
3. Students are asked to summarise the topics, which has been discussed in the class.
4. Remedial classes were conducted for the slow learners improve their academic performance.
5. College building is expanded so that more rooms are provided for classes.
6. Computer are purchased for enhancing the teaching learning process

7.3 Give two best practices of the department

- | |
|---|
| <ul style="list-style-type: none">❖ Feedback is collected from students to improve the quality of education and inter relationships.❖ Training is given for TNPSC and Bank Examination |
|---|

7.4 Contribution to environmental awareness /protection

15.07.16 – Eco Club inauguration

05.06.17 – World Environment day - Resource person

Thiru.V.Shanmugam

Chairman, Nandha Educational Trust

16.06.17 - Eco Club inauguration & Lecture on Cultivation of trees in private lands-

Resource person

Mr. K. Sekar

Divisional Forest Officer,

Sathyamangalam, Erode

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

1. Strength:

- ❖ As the college is rural based and many students are first generation learner, the relationship of student and teacher is very informal and integrated.
- ❖ Mentoring system is adopted
- ❖ Excellent library facilities
- ❖ Well-equipped laboratories
- ❖ Excellent placement opportunities offered
- ❖ Strong support staff
- ❖ Maintain high standards in teaching in order to achieve excellence.
- ❖ Organizing various programmes in order to generate, disseminate and upgrade knowledge on various key issues.

2. Weakness:

- ❖ Lack of interest for higher studies among students.
- ❖ Insufficient student strength in few PG programmes

- ❖Lack of spacious reading rooms (both for faculty and students), sports equipments, recreation room, and finally digital library.

3. Opportunities:

- ❖Increased opportunities to develop and establish new programmes to meet the new and growing demands of society
- ❖Expertise of faculty to tap the corporate sector for consultancy and funding for research projects.

4. Threats:

- ❖Focus on vocationalisation of higher education in future policy making
- ❖Perception that all educational processes should be directed towards preparing students for jobs
- ❖Focus on marks rather than holistic development

8. PLANS OF INSTITUTION FOR THE NEXT YEAR

- ❖ To start a B.Sc., Chemistry Programme
- ❖ Large scale infrastructure upgradation and modernization according to the institutional development plan.
- ❖ To promote collaborative research through MoUs
- ❖ To update the college website with a new format
- ❖ To expand community outreach programmes

Name:

**Signature of the Coordinator,
IQAC Principal**

Signature of the Chairperson, IQAC